

## AP 3200

## Compliance with Accreditation Standards

Reference: ***Accreditation Eligibility Requirement 21, Standard IV.B.1.i, Title 5 Section 51016***

Date Issued: November 13, 2008

Updated: May 7, 2012

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The Grossmont-Cuyamaca Community College District (District) colleges shall adhere to the standards and requirements identified by a regional federally-recognized accrediting agency designated by the Board of Governors of the California Community Colleges. ~~conduct a comprehensive self-study every six years and host a visit by an accreditation team. Mandatory reports are prepared and submitted to the Accrediting Commission.~~

The following ~~requirements guidelines~~ apply to the District colleges' preparation of ~~the written document that is~~ the comprehensive Self Evaluation of Educational Quality and Institutional Effectiveness Report (Self Evaluation Report) ~~self-study for each college~~ for reaffirmation of accreditation by the Accrediting Commission of Community and Junior Colleges (ACCJC), a part of the Western Association of Schools and Colleges (WASC):

1. The development of a Self Evaluation Report ~~self-study report~~ and any other materials necessary to support accreditation or reaffirmation of accreditation shall begin no less than two years before the accreditation visit.
2. The college presidents shall appoint Accreditation Liaison Officers who are responsible for coordinating all necessary activities in preparation for the visit by the visiting team and subsequent reports and visits.
3. Each college shall have an Accreditation Steering Committee that ~~includes:~~
  - includes Self Evaluation of Educational Quality and Institutional Effectiveness Report Self-Study Co-Chairs, consisting of:
    - ♦ A faculty ~~member~~ co-chair, appointed by the Academic Senate,
    - ♦ An administrative co-chair (typically the Accreditation Liaison Officer), appointed by the president, and
    - ♦ Other appropriate representatives of administration, faculty, classified staff, students and district services, and
  - ensures broad and Active, campus-wide involvement participation in the writing and review of the Self Evaluation Report ~~of administrators, faculty, classified staff, and students~~
  - ~~District representatives~~
4. The Accreditation Steering Committee will meet establish a regular meeting schedule at least six times each year to support the writing of the Self Evaluation Report. ~~and any other reports required by the ACCJC.~~
5. The District shall have a District Accreditation Coordinating Council (DACC) to monitor ongoing accreditation from a districtwide perspective, coordinate

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preparation for periodic reaffirmation of colleges' accreditation, and make recommendations to the Chancellor and Chancellor's Extended Cabinet. The ~~District Accreditation Coordinating Council~~DACC will consist of a representative membership, as outlined in the Grossmont-Cuyamaca Community College District Governance Handbook for Effective Decision-Making.

- 4.6. \_\_\_\_\_ Those employees who are responsible for the functions related to the accreditation standards ~~must~~ should be involved in the preparation of the sSelf Evaluation Rreport self-study and team visit.
5. ~~The Accreditation Steering Committee will meet at least six times each year to support the writing of the self-study and any other reports required by the ACCJC.~~
- 6.7. \_\_\_\_\_ The Sself Eevaluation Rreport self-study report shall be made available to the faculty, classified staff, administrators, and student leaders for review and comment before it is sent to the Chancellor and Governing Board.
- 7.8. \_\_\_\_\_ When the self evaluation report self-study is completed, it must be reviewed and approved by the Chancellor and Governing Board prior to submission to the ACCJC ~~a minimum of 45 days prior to the team visit.~~
- 8.9. \_\_\_\_\_ Any subsequent reports required by the ACCJC shall be approved by the Chancellor and Governing Board prior to submission to the ACCJC.